



SERBIAN ORTHODOX DIOCESE OF EASTERN AMERICA

# St. Sava Camp

25072 State Hwy 18, Springboro, PA 16435

## Volunteer Information

Thank you for your interest in assisting as a Volunteer at the St. Sava Camp. We hope that the time you spend volunteering will be a positive and rewarding experience. Though an integral part of our camping program, volunteer staff have a role distinctly different from Camp Director, clergy, senior staff, and counselors. Volunteer staff assist with the tasks that allow the Camp Director, clergy, senior staff and counselors to do their work ministering to the campers.

**Volunteers must be at least 23 years old and be in good health.** Volunteers must enjoy working as a part of a team, focusing on specific tasks and responsibilities rather than the activities directly related to the campers and staff. While we encourage parents to come with their children, please understand that in order to facilitate the camper's growth in a setting away from home and to allow the children to be "campers," your interaction with your child will be limited. Questions or problems should always be referred to senior staff and the Camp Director.

Listed below are some of the tasks our volunteers typically perform.

- All meal and snack preparation, setup, and clean-up
- Barracks, dormitories, and facilities housekeeping
- Assist with activity setup when requested
- WalMart or other retail supply runs
- Mop and sweep floors
- Maintenance and repairs
- Laundry
- Assist with special projects as directed by camp director and/or senior staff

**Pennsylvania State Volunteer Requirements:** All prospective volunteers must obtain three PA State required clearances. These must be applied for and submitted along with this volunteer application. These are:

1. Report of **Criminal History** from the Pennsylvania State Police (PSP); and
2. **Child Abuse** History Clearance from the Department of Human Services (Child Abuse).
3. **Fingerprint** based federal criminal history (FBI) submitted through the Pennsylvania State Police or its authorized agent (required if the volunteer has lived outside the Commonwealth of Pennsylvania in the last 10 years).

*Our highest priority is the safety of our children.*

**Provisional Clearance Requirement for Volunteers:** Individuals who reside in another state or country may serve as a volunteer for no more than 30 days in a calendar year, as long as they provide clearances from their state or country of residence. Volunteers who reside in Pennsylvania do not have a provisional period and must obtain mandated clearances for Pennsylvania.

**Parish Priest Signature:** All volunteers are required to complete the *Volunteer Application* each camp season and must have the signature of the Parish Priest on the application form.

**Medical records:** All volunteers must complete the Health Form, which can be downloaded from the website. Please bring the completed form with you when you arrive at camp. Failure to disclose significant medical history or limitations that may impact the volunteer's ability to participate in activities is strongly discouraged, as volunteers are needed to provide help with needed work.

**Schedule:** All volunteers will attend an orientation given by the Camp Director, clergy or senior staff Sunday evening. Work assignments, volunteer guidelines, and the camp's schedule will be discussed at this time. The orientation provides an excellent opportunity to ask any questions/concerns.

**Housing:** Room and board are provided. Volunteers are housed in two dormitories, one for men and one for women. We are unable to accommodate married couples in the same living quarters. The beds are single bunk beds, please bring your own bedding and towels.

**Church services:** If time permits, we encourage you to worship at Vespers.

We thank you for your willingness to serve our Church and our children in this demanding but much appreciated effort.



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# Shadeland St. Sava Camp

Mail Applications To: St. Sava Camp, c/o Dee Dee Basket, 1704 Vermont Ave, West Mifflin, PA 15122

## Volunteer Application 2020

*Please print clearly. Be sure to include a copy of your driver's license or official photo ID with this application. All Volunteers are required to have the PA and federal Child Clearances.*

The 2020 Camp season will begin Sunday, July 12<sup>th</sup> through Saturday, August 8<sup>rd</sup>.  
All volunteers must leave the premises on Saturday, August 8<sup>rd</sup>.

### Personal Information:

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to camper(s): \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_

Emergency Contact Phone: \_\_\_\_\_

What week would you like to attend? \_\_\_Wk #1\_\_\_Wk #2\_\_\_Wk #3\_\_\_Wk #4

Please list special strengths you would bring as a Volunteer; \_\_\_\_\_

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**Parish Information:**

Parish Church: \_\_\_\_\_

Parish Priest Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## **Voluntary Disclosure:**

1. Have you ever been Accused, Charged or Convicted of any crime of violence against minors, including but not limited to:

- Indecent assault and battery on a child under fourteen
- Indecent assault and battery on a mentally retarded person, indecent assault and battery on a person who has obtained the age of fourteen.
- Rape
- Rape of a child under sixteen with force
- Assault with intent to commit rape
- Kidnapping of a child under sixteen with intent to commit rape
- Distribution and trafficking of narcotics or other controlled substances
- Intent to commit any of these listed crimes

Yes    No   If Yes, please explain (use a separate sheet if necessary):

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2. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children?

Yes    No   If Yes, please explain (use a separate sheet if necessary):

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3. Are you subject to any court order involving sexual or physical abuse of a minor, including but not limited to a domestic order or protection?

Yes    No   If Yes, please explain (use a separate sheet if necessary):

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4. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children?

Yes    No   If Yes, please explain (use a separate sheet if necessary):

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**Have you applied for;**

Yes     No    **Pennsylvania Child Abuse History Clearance**  
<https://www.compass.state.pa.us/cwis>

Yes     No    **Pennsylvania State Police Criminal Record Check**  
<https://epatch.state.pa.us/>

Yes     No    **Disclosure Statement or FBI Fingerprints**  
<http://keepkidssafe.pa.gov/cs/groups/webcontent/documents/document/c>

**Authorization for Background Check**

I hereby authorize St. Sava Camp/Shadeland and the agency or agencies it employs for background services, to obtain and release any information pertaining to my background, including any of the services noted below, for employment or volunteer purposes. I hereby fully release, indemnify and discharge my prospective employer or other source providing information from any and all claims, liabilities and/or damages arising out of or relating to any investigation of my background for said purposes.

I further authorize ongoing procurement of the above mentioned background services at any time during my employment (or contract). I also agree that a fax or photocopy of this authorization with my signature be accepted with the same authority as the original.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

Witness Signature \_\_\_\_\_ Printed Name \_\_\_\_\_

**Agreement:**

I understand that:

1. St. Sava Camp/Shadeland may deny volunteer service to any person who answers any of the questions number 1-4 above in the affirmative.
2. In applying for a camp volunteer, the information which I have furnished on this form is subject to verification, which may include a criminal history check and request from any Central Registry of child abusers.
3. St. Sava Camp/Shadeland may terminate volunteer service of any person:
  - a. Found to have a history of complaints of abuse of a minor and/or...
  - a. Found to have resigned, been terminated or been asked to resign from a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor.
  - b. This disclosure statement must be updated yearly.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Received by:** \_\_\_\_\_ **Date:** \_\_\_\_\_